

# ANNUAL REPORT AND FINANCIAL STATEMENTS

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### ANNUAL REPORT AND FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 DECEMBER 2018

### TRUSTEES

Mrs. Vasanti Bipinchandra Vora Mrs. Smita Kirit Shah Mrs. Manisha Nilesh Dave Mrs. Bindi Kamal Shah

COMMITTEE MEMBER

OFFICE ADDRESS

PRINCIPAL BANKERS

.

Mrs. Bindi Kamal Shah

Mrs. Bansi Sailesh Shah

L.R 209/1907 3<sup>rd</sup> Floor, Avocado Towers Muthithi Road, Westlands P.o. Box 45669-00100 Nairobi

Giro Commercial Bank Limited Westlands Branch. P.O. Box 14973-00800 Nairobi

I & M Bank Limited Kenyatta Avenue Branch P.O. Box 30238-00100 Nairobi.

Certified Public Accountants (K) Avocado Towers, 5<sup>th</sup> Floor Muthithi Road, Westlands P.O. Box 46986-00100

Grant Thornton

INDEPENDENT AUDITOR

CERTIFICATE OF INCORPORATION

PS 1695

Nairobi

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### REPORT OF THE TRUSTEES

### FOR THE YEAR ENDED 31 DECEMBER 2018

The Amara Charitable Trust filed their registration documents in September 2008. The Trust has an administration cost of less than 7%. The Trustees give their time voluntarily. The Trust is completely transparent, accountable and has a hands-on approach.

Amara's primary vision is to build Kenya through holistic education. To date AMARA's completed projects are as follows:

**KWA KALUSYA PRIMARY SCHOOL, (2010-2018):** AMARA built five classrooms, kitchen, stores, pit latrine block, and was a catalyst in sinking a borehole. The total construction cost of this school was K Sh 6.2 Million. A daily feeding program for 164 children during school days has been introduced. A library was initiated in September 2017.

THE KWA KALUSYA HEALTH CARE CENTRE (2012-2018): A Health Centre was built on public utility land next to Kwa Kalusya Primary School due to lack of health facilities within 40 kms environs. The total construction cost of this Healthcare Centre was K Sh 2.5 Million.

**MOUNTAIN VIEW PRIMARY SCHOOL (2012-2018):** A total number of two classrooms and two pit latrines were built. Two classrooms were also renovated. The total construction cost of this school was K Sh 1.2 Million. In 2017 three classrooms and a multipurpose hall were constructed at a cost of K Sh 5 million. A daily feeding program for 241 children during school days has been introduced. A library was initiated in September 2017.

**KYANGOMA BOARDING SPECIAL NEEDS SCHOOL (2013-2018):** This school has a population of 117 children. Amara has constructed a fully equipped girls' dormitory, washing facilities, an open air hall, kitchen and store. The total construction cost of this school was K Sh 5 Million. A path way constructed at a cost of K Sh 700,000/- and a well dug at a cost of K Sh 400,000/- in 2017. A daily feeding program for the children during school days has been introduced.

**KAANANI SECONDARY SCHOOL (2013-2018):** Amara was the first donor to construct five classrooms, a laboratory block. The total construction cost of this school was K Sh 8.3 Million. A Home science block was constructed in 2017 at a cost of K Sh 1.7 Million.

**KANAANI PRIMARY SCHOOL (2013-2018):** Amara built three classrooms, a kitchen/store block and refurbished six CDF classrooms. The total construction cost of this school was K Sh 6.3 Million. A twelve door ablution block was constructed in 2017 at a cost of K Sh 1.3 Million. 20ft container was donated to serve as Administration block at a cost of K Sh 610,900/-.

A daily feeding program for 920 children during school days has been ongoing. A library was initiated in June 2017.

**KWA MBOO PRIMARY SCHOOL (2014-2018):** Amara built four new classrooms and refurbished their existing cattle dip into four classrooms, a staff room, head teacher's office and a hall. This project cost was K Sh 6.5 Million. A kitchen was built in September 2018 at a cost of K Sh 335,000/-.

A daily feeding program for 300 children during school days has been ongoing. A library was initiated in February 2017.

**NGALALYA PRIMARY SCHOOL (2015-2018):** Amara built seven classrooms and a kitchen. This project cost was K Sh 8.4 Million. A daily feeding program for 516 children during school days has been ongoing. A library was initiated in February 2017.

**NGWATA PRIMARY SCHOOL (2017-2018):** Amara built six classrooms and a kitchen. This project cost was K Sh 7.5 Million. A library was initiated in May 2018. A library was also built in August 2018 at a cost of K Sh 550,000/-. A daily feeding program for 1,950 children during school days has been introduced.

### REPORT OF THE TRUSTEES (CONT'D)

#### FOR THE YEAR ENDED 31 DECEMBER 2018

**EMPAKASI SECONDARY SCHOOL (2017-2018):** Amara built one girls' dormitory. The project cost was K Sh 4.4 Million. A library was initiated in February 2017.

**KATANI SECONDARY SCHOOL (2017-2018):** Amara built a kitchen and store. The project cost was K Sh 210,000/=. A library was initiated in May 2018.

MATHATANI PRIMARY SCHOOL (2018): Amara built a kitchen and store. The project cost was K Sh 285,000. A daily feeding program for 85 children during school days has been introduced. A library was initiated in February 2018.

**MATHATANI SECONDARY SCHOOL (2018):** Amara built two dormitories, one girls' dormitory and one boys' dormitory. The project cost was K Sh 6.45 Million. A library was initiated in February 2018.

To date Amara has provided to the schools;

- 5 Playground equipment
- 14 Libraries
- Vegetable gardens, fruit trees and Moringa trees at 15 schools to supplement the food programmes
- 387 Desks, 12 teachers' tables, 7 cupboards, 26 library shelves and 2 laboratory tables and assorted furniture
- Piping of water to 3 schools and installation of water tanks to 3 schools.
- Water bowsers to 2 schools
- Text and reference books and stationery to all schools
- Solar lanterns to all schools
- Medical care at Kyangoma Special Needs Schools
- Workshops Teen workshops, Environmental, Karate training at Kanaani Primary School since 2014, Vocational training, Craft, Peer to peer knowledge exchange, Reiki, and Hygiene workshops.

BY ORDER OF THE TRUSTEES

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TRUSTEE _		TRU

TRUSTEE

Ashah

PLACE: NAIROBI

DATE: 28th June 2019



### REPORT OF THE INDEPENDENT AUDITOR TO THE MEMBERS OF

#### THE AMARA CHARITABLE TRUST

### OPINION

We have audited the accompanying annual report and financial statements of The Amara Charitable Trust set out on pages 7 to 15, which comprise the Statement of Financial Position as at 31 December, 2018, Income and expenditure statement and Statement of Cash Flows for the year then ended, and notes to the annual report and financial statements, including a summary of significant accounting policies and other explanatory information.

In our opinion, the annual report and financial statements present fairly, in all material respects, the financial position of The Amara Charitable Trust as at 31 December, 2018, and its financial performance and cash flows for the year then ended in accordance with Generally Accepted Accounting Principles.

### **BASIS OF OPINION**

We conducted our audit in accordance with International Standards on Auditing. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the annual report and financial statements section of our report. We are independent of the trust in accordance with the International Ethics Standards Board for Accountants Code of Ethics for Professional Accountants (IESBA Code) and we have fulfilled our ethical responsibilities in accordance with the IESBA code. We believe that the audit evidence has obtained is sufficient and appropriate to provide a basis for the opinion.

#### OTHER INFORMATION

Our opinion on the annual report and financial statements does not cover the other information and we do not express an audit opinion or any form of assurance conclusion thereon.

In connection with our audit of the annual report and financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Annual report and financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

# OFFICE BEARERS RESPONSIBILITY FOR THE ANNUAL REPORT AND FINANCIAL STATEMENTS

The management is responsible for the preparation and fair presentation of the Annual report and financial statements in accordance with Generally Accepted Accounting Principles and the requirements of the Trust Act and for such internal control as the partners determine is necessary to enable the preparation of Annual report and financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the Annual report and financial statements, the partners are responsible for assessing the group's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the management either intend to liquidate the trust or to cease operations, or have no realistic alternative but to do so. The management is responsible for overseeing the trust's financial reporting process.



#### REPORT OF THE INDEPENDENT AUDITOR TO THE MEMBERS OF

### THE AMARA CHARITABLE TRUST

# AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE ANNUAL REPORT AND FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the Annual report and financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with International Standards on Auditing will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these Annual report and financial statements.

As part of an audit in accordance with International Standards on Auditing, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the Annual report and financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the trust's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the partners.
- Conclude on the appropriateness of the partner's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the Annual report and financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the trust to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the Annual report and financial statements, including the disclosures, and whether the Annual report and financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit



### REPORT OF THE INDEPENDENT AUDITOR TO THE MEMBERS OF

### THE AMARA CHARITABLE TRUST

### REPORT ON OTHER LEGAL AND REGULATORY REQUIREMENTS

In our opinion the information given in the report of the Trustees on page 2 - 3 is consistent with the annual report and financial statements.

The engagement partner responsible for the audit resulting in this independent auditor's report is CPA A. K. Siele - P/No 1690.

**Grant Thornton** Certified Public Accountants ...

Grant Thornton Certified Public Accountants (K) .....

019 NAIROBI

A/059/1218/347/0619/AUD

# STATEMENTS OF INCOME AND EXPENDITURE

## FOR THE YEAR ENDED 31 DECEMBER 2018

	Notes	2018	2017
		Kshs	Kshs
Net donation activity	2	8,244,939	(746,825)
Net funds generated from fund raising activities	3	712,700	-
Net donation in feeding program	4	(154,691)	(85,994)
Net donations excess		8,802,948	(832,819)
Other operating income	5	907,370	1,029,962
		9,710,318	197,143
Administrative expenses	6	1,199,274	1,366,378
		1,199,274	1,366,378
Net surplus/(deficit) for the year		8,511,044	(1,169,235)

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# STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2018

	Notes	<u>2018</u> Kshs	<u>2017</u> Kshs
Financed by			
General fund (page 9)		22,962,188	14,4 <mark>5</mark> 1,144
Total reserves		22,962,188	14,451,144
Current liabilities			
Payables	7	103,233	140,832
5		103,233	140,832
Total reserves and liabilities		23,065,421	14,591,976
REPRESENTED BY			
Equipment	8	27,835	31,811
Current assets			
Other receivables Cash and cash equivalents	9 10	21,400 23,016,186	30,345 14,529,820
		23,037,586	14,560,165
Total assets		23,065,421	14,591,976

The annual report and financial statements on pages 7 to 15 were approved by the Trustees on 28 June 2019 and were signed on its behalf by:

lon Mah \_TRUSTEE\_ TRUSTEE

# THE AMARA CHARITABLE TRUST STATEMENT OF CHANGES IN GENERAL FUND FOR THE YEAR ENDED 31 DECEMBER 2018

	GENERAL FUND Kshs	TOTAL Kshs
As at 1 January 2017	15,572,074	15,572,074
Prior year adjustment	48,305	48,305
(Deficit) for the year (Page 7)	(1,169,235)	(1,169,235)
As at 31 December 2017	14,451,144	14,451,144
As at 1 January 2018	14,451,144	14,451,144
Surplus for the year (Page 7)	8,511,044	8,511,044
As at 31 December 2018	22,962,188	22,962,188

# STATEMENT OF CASH FLOWS

	Notes	<u>2018</u> Kshs	<u>2017</u> Kshs
Operating activities		15115	KSII5
Surplus for the year (page 7)		8,511,044	(1,169,235)
Adjustment for:			
Depreciation	8	3,976	4,545
Operating surplus before working capital changes		8,515,020	(1,164,690)
(Decrease) in payables Increase/(decrease) in receivables	7 9	(37,600) 8,945	(773,941) (25,741)
Cash (used in) / generated from operations		8,486,365	(1,964,372)
Net cash (used in) from operating activities		8,486,365	(1,964,372)
Movement in cash and cash equivalents		8,486,365	(1,964,372)
At start of year		14,529,820	16,445,887
Increase/(decrease) in cash and cash equivalents		8,486,365	(1,964,372)
At end of year	10	23,016,186	14,529,820

### SIGNIFICANT ACCOUNTING POLICIES

### FOR THE YEAR 31 DECEMBER 2018

The principal accounting policies adopted in the preparation of these financial statements are set out below:

### 1 Basis of preparation

The annual report and financial statements are prepared in compliance with Generally Accepted Accounting Principles. The annual report and financial statements are presented in the functional currency, Kenyan Shillings (KShs.) under the historical cost convention and rounded off to the nearest Shilling.

For reporting purposes in these annual report and financial statements, the balance sheet is represented by the statement of financial position and the profit and loss account is represented by the statement of profit or loss.

### a) Financial instruments

Financial instruments carried on the statement of financial position include cash and bank balances, receivables and non current asset. The particular recognition methods adopted are disclosed in the individual policy statements associated with each item.

### b) Donation recognition

Donations are recognised upon receipt from various donors, sale of tickets on movie project and golf tournaments. All funds raised are utilised solely for donation purposes.

Interest earned on deposits is accounted for net of withholding tax and are solely used for donation purposes.

### c) Translation of foreign Currencies

Translations in foreign currencies during the year are converted into Kenya shillings at the rate ruling at the transaction month. Assets and liabilities at the statement of financial position date which are expressed in foreign currencies are translated into Kenya shillings at rate ruling at the date. The resulting differences from conversion and translation are dealt with in the profit and loss account in the period in which they arise.

### d) Equipment

All equipment are initially recorded at cost. Depreciation is calculated on the straight-line basis to write down the cost of each asset, to their residual values over their estimated useful life as follows:

Office equipment

PER ANNUM 12.5%

### e) Cash and cash equivalents

For the purposes of the cash flow statement, cash and cash equivalents comprise cash in hand and at bank.

### f) Taxation

No provision has been made for taxation as the trust derives income from donations received which are not taxable.

### g) Donation fund

The net Surplus/(Deficit) of the year is transferred to the General Fund account

# THE AMARA CHARITABLE TRUST NOTES TO THE ANNUAL FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 DECEMBER 2018

#### 2018 2017 **2** Donation income Kshs Kshs Donation received 28,020,123 18,811,946 Less: Donation made (19,775,186)(19, 558, 771)8.244.939 (746.826)Net Donations (deficit) Donations received are divided as follows:-**Donations - Educational resources** 116,311 Donations income: Movie ticket sales 1,136,001 -Donations - Kaanani Primary School 500,000 -Donations - Gift bags 108.694 175,704 Donations income: Healthcare 390,000 -Donations - School fees income 104,215 65,092 Donations income: Construction income 12,105,340 -**Donations - Water Solutions** 289,000 230,570 Donations - Mt. View Primary School 1,375,000 -**Donations - Ngwata Primary School** 250,000 -Donations income: Libraries 1,401,504 1,816,761 Donation Income: Kwa Kalusya Health Centre -610,900 Donations income: Empakasi School -3,367,132 Donations income: General income 2,926,630 -Donations - Desks 92,693 223,180 Donations - Work shop 770,400 -Donation - Mt.Kenya 6.670.916 Donations in kind 3,127,250 4,235,635 Donations 4,743,142 28,020,123 18,811,946 Donations made are divided as follows:-Donations to gift bags 89.000 58.000 Donation expenditure: Construction 11,301,796 -Donations to Embakasi Primary School 3,062,272 -Donations to Kalusya Primary School 31,800 \_ Donation expenditure: Karate classes 340,000 Donations to Kanaani Primary School 747,206 -Donations to Kanaani Secondary School -2,078,458 Donations to Kyangoma Primary School 689,110 Donation expenditure: Educational resources. 184,266 -160,000 Donations to medical care 347,850 Donations to medical service 172,000 -Donations to Ngwata Primary School 10,000 Donations to workshops 10,950 15,000 Donations in kind 3,127,250 4.235.635 Donation expenditure: Gifts 4,800 108,000 Donation to Library 1,726,331 1,642,407 Donation: Garden expenses 8,468 37,021 Donation to: Desks. 148,500 219,500 Donation to: Kaswitu Primary -150,000 435,600 Donation expenditure: Movie project expenses -Donation to Mt View Primary School 5,182,228 -Donation to school fees 77,920 191,723 Donation to vocational trainning 66.673 1,981,976 Donation expenditure: Mt.kenya -332,038 Donation to Water Solution -Donation to rent \_ 60,000 Donation to others 209,328 90,850 19,775,186 19,558,771

# NOTES TO THE ANNUAL FINANCIAL STATEMENTS (CONT'D)

3 Fund Raising Activities	<u>2018</u> Kshs	<u>2017</u> Kshs
Golf tournament income		
Income from tournament Tournament expenses	896,000 (183,300)	` - -
Net golf tournament Income	712,700	-
Net funds generated	712,700	-
4 Feeding program		
Donation Income Feeding program expense Kasuitu Primary School Feeding program expense Kwa Mboo Primary School Feeding program expense Kyangoma Sp School Donation expenditure: Mathatani Secondary School Feeding program expense Ng'alaya Primary School Feeding program expenses kalusya pri sch Feeding program expense Donation expenditure: Ngwata Primary School Feeding program expense Kanaani Primary School Donation expenditure: Feeding program Butterfly care center Donation expenditure:Feeding program Multiple	4,419,930 - (40,000) (16,800) (10,000) - - - (31,825) (4,475,996) (154,691)	3,481,123 (9,000) (16,000) (25,000) (133,882) (24,000) (114,000) (3,098,075) (14,000) (133,160) - - - (85,994)
5 Other operating income		
Interest income	1,152,969	823,265
Gain/(loss) on exchange	(245,599)	206,697
	907,370	1,029,962
6 Administrative expenses		
Staff cost	517,190	487,500
Telephone and postage	31,677	45,152
Bank charges	19,739	40,059
Printing and stationery	18,880	29,672
Rental expense	208,800	208,800
Repairs and maintenance expense	1,500	2,810
Advertisement, media and marketing expense	160,600	201,666
Traveling expense	43,690	72,770
Website designing	8,879	146,000
Professional fees	-	126,500
Depreciation	3,976	4,545
Write off	-	905
Transport expense	10,000	-
Administrative expenses:10th anniversary	174,342	-
	1,199,274	1,366,378

# NOTES TO THE ANNUAL FINANCIAL STATEMENTS (CONT'D)

7 Other payables	<u>2018</u> Kshs	<u>2017</u> Kshs
Retention Payable:Jongi Builders & Gerneral Retention Payable:Miles Builders & Transporters Airtel Networks (K) Limited	101,701 - 1,532	84,798 54,360 1,674
	103,233	140,833
8 Equipment	Office Equipments	Total
Cost or Valuation	Kshs	Kshs
At 1 January 2018	69,250	69,250
Additions	-	
At 31 December 2018	69,250	69,250
Depreciation		
At 1 January 2018	37,439	32,894
Charge for the year	3,976	4,545
At 31 December 2018	41,415	37,439
Net book amount		
At 31 December 2018	27,835	31,811
9 Other receivables		
Deposit Prepaid expense With holding tax receivable	4,000 17,400 -	4,000 17,400 8,945
	21,400	30,345

### NOTES TO FINANCIAL STATEMENTS (CONT'D)

### FOR THE YEAR ENDED 31 DECEMBER 2018

	<u>2018</u> Kshs	<u>2017</u> Kshs
10 Cash and cash equivalents		
Giro Commercial Bank Limited - Kshs Account Giro Commercial Bank Limited - 03801505371210-GBP Giro Commercial Bank Limited - USD Account I&M Bank Limited Account - 1410	- 628,145 - 671,745	462,932 2,980,489 .182,709 2,400,668
I&M Bank Limited - USD I&M Bank FDR- 0158 I&M Bank FDR- 0155	384,256 3,000,000 3,000,000	- 1,500,000 3,000,000
I&M Bank Limited - 03801505371410 I&M Bank Limited - 03801505372911-SB/2 FDR Prime Bank Limited - 400001061389	2,074,037 2,756,531 1,500,000	-
FDR Prime Bank Limited - 400001141153 FDR Prime Bank Limited - 400001141162 FDR Prime Bank Limited - 400001141171	1,000,000 1,000,000 1,000,000	-
FDR Prime Bank Limited - 400001141199 FDR Prime Bank Limited - 400001145520 FDR Prime Bank Limited - 400001145539	1,500,000 1,000,000 1,000,000	-
FDR Prime Bank Limited - 400001145548 FDR Prime Bank Limited - 400001145557 Giro Commercial Bank Limited - FDR/1282	1,500,000 1,000,000	- - 1,000,000
Giro Commercial Bank Limited - FDR/13061 Cash in hand	- 1,472	3,000,000 3,022
•	23,016,186	14,529,819

## **11 Registration**

The Charitable Trust has been registered under the Trustees (Perpetual Succession) Act Cap 164.

### 12 Tax exemption

The trust has been granted a Tax Exemption Certificate Number 20120713/1324 for a period of Five years effective from 30/08/2016.

### **13 Comparatives**

Where necessary, comparative figures have been adjusted to confirm with changes in presentation in the current year.

### 14 Events after the reporting period

The partners are not aware of any material event which occurred after the reporting date and up to the date of these annual financial statements.